

Financial Reports Design Training for Sage Accpac User

In the training, we will teach you how to fully utilize your Sage Accpac to generate useful analytical financial reports easily and quickly.

Course Coverage:

- ◇ Basic Operation
 - Using FR Function in Excel
- ◇ Case Study 1
 - Diagnosis your Profit and Loss
- ◇ Advance Operation
 - Set up Criteria within Column Specification
- ◇ Case Study 2
 - Monthly Expenses Distribution
- ◇ Hands on Exercises

Sample Company Inc. Profit analysis for the month of 31 May, 2010									
		Last Month		Current Month		Year-To-Date			
		Actual	Budget	Actual	Budget	Actual	% to Sales	Budget	% to Sales
Revenue									
4000	Sales	328,580.82	520,000.00	188,148.44	220,000.00	4,621,248.87	69.12%	4,540,000.00	89.70%
4000-100	Sales	413,853.08	35,954.58	485,543.70	18,988.78	2,054,578.86	38.73%	231,594.71	4.48%
4000-200	Sales	203,279.43	33,740.95	243,935.32	14,275.02	1,011,882.70	13.16%	301,073.12	5.82%
		844,783.13	579,895.53	925,827.48	245,255.80	7,687,811.23	100.00%	5,172,667.83	100.00%
Expenses									
6000	Accounting and legal fees	25,350.88	20,000.00	11,831.72	20,000.00	66,749.03	0.74%	100,000.00	1.83%
6120	Commissions	128,138.98	83,333.33	587,374.02	83,333.33	1,419,868.80	18.47%	418,865.85	8.06%
6140	Delivery and distribution	48,358.74	35,000.00	185,319.22	35,000.00	464,768.42	5.92%	175,000.00	3.38%
6760	Wages casual, direct	22,849.58	35,750.00	20,847.02	36,000.00	103,917.57	1.35%	177,500.00	3.43%
		317,487.88	174,083.33	825,272.78	174,333.33	2,095,290.82	28.48%	889,166.65	16.80%
Net Profit / Loss		527,295.27	405,812.20	100,554.68	70,922.47	5,652,017.41	73.52%	4,283,501.18	83.20%

Date:	13 Apr 2012 (Friday) 11 May 2012 (Friday) 8 Jun 2012 (Friday)
Time:	2:30p.m. to 5:30p.m.
Venue:	Data World Solutions Limited, Unit 2606-2610, 26/F., Manhattan Place, 23 Wang Tai Road, Kowloon Bay, Hong Kong.
Medium:	Cantonese
Enquiry:	2187 2000

10 SEATS ONLY (computer provided)! Pre-registration is required and are on first-come-first-serve basis.

* Full payment should be made to Data World in advance before confirmation of booking.

ENROLMENT FORM ----- Fax: 2185 0313 / E-mail: event.solutions@dataworld.com.hk

[] I would like to join the training. Please reserve _____ seat(s).
 13 Apr 2012 11 May 2012 8 Jun 2012
 Please mark a tick "✓" in the box

[] I cannot join the training, please notify me when there is a new training class.

Company Name: _____ Your Name: (Mr. / Ms.) _____
 Business Nature: _____ Title: _____
 Employee Size: _____ Tel: _____
 Address: _____ Fax: _____
 E-mail: _____